

## **INVITATION TO BID**

### **WARREN COUNTY SCHOOLS EASTSIDE ELEMENTARY SCHOOL KITCHEN HOOD UPGRADE McMinnville, TN**

Separate sealed bids for the, Eastside Elementary School Kitchen Hood Upgrade will be received by the Warren County School System, McMinnville, Tennessee at the Warren County Finance Office, 201 Locust Street, Suite 2, McMinnville, TN 37110, up to but no later than 10:00 A.M. CST, local time, on Tuesday, May 17, 2016 at the Finance office and then at said time be publicly opened and read aloud.

Project consists of the following:

Kitchen Hood Upgrade for the Eastside Elementary School.

The Instructions to Bidders, Form of Agreement, Drawings, Specifications, Forms of Bid Bond, Performance and Payment Bonds, and other bidding instruments may be examined at Warren County Schools Maintenance Office at 345 Pioneer Lane, McMinnville, TN and the following location:

OLIVER LITTLE GIPSON ENGINEERING, INC.  
301 Industrial Blvd.  
Tullahoma, TN 37388  
(931) 454-9940

Copies may be obtained at the office of OLIVER LITTLE GIPSON ENGINEERING, INC., upon the NON-REFUNDABLE payment of \$50.00 for each printed set or \$10.00 for each CD containing PDF's of contract documents. The Owner reserves the right to waive any informality and to reject any or all bids.

A mandatory Pre-Bid will be held at 9:00 A.M. CST, local time, Monday, May 9, 2016 at the school. The site will not be available any time beyond this date for access prior to bid. Prospective bidders should report to the Main Office for sign-in.

All Bidders must be licensed contractors in the State of Tennessee in strict accordance with State regulations. No bid will be opened unless the outside of the sealed envelope containing the bid provides the following information: the name, license number, the date of the license's expiration, and the classification of the contractors applying to the bid for the prime contract and for electrical, plumbing, heating, ventilation, and air conditioning contracts (if applicable to the project), except when the bid is in an amount less the twenty five thousand dollars (\$25, 000). When the bid is less than twenty-five thousand dollars (\$25,000), the name of the contractor only may appear on the outside of the envelope containing the bid, and upon opening the envelope, if such bid is in excess of twenty-five thousand dollars (\$25,000), the same shall automatically be disqualified. Prime contractor bidders who are to perform the electrical, plumbing, heating, ventilation and air conditioning (if applicable to the project) must be so designated upon the outside of the envelope. Failure of any bidder to comply therewith shall void such bid and the envelope containing such bid shall not be opened or considered. In the case of joint ventures bids, each party submitting the bid must provide this information. All Bidders shall comply with the Contractors Licensing Act of 1976 and as amended (TCA Title 62). All Bidders shall comply with the Tennessee Contractor License law Section 62-6-119 (Bid documents-Required disclosure by bidders) when submitting bids.

All bids must have the required information on the outside of the shipping envelope, if applicable, as well as the sealed envelope inside. Please include an original and one copy of the bid.

All bidders shall adhere to Title VI of the Civil Rights Act enacted in 1964 which states that "No person in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance", state of Tennessee funding, and/or Warren County funding.

All bids must be made out on the Bid Form bound in the contract documents, and the Bid Form should not be detached from the contract documents. Bids will not be opened from Bidders who have not obtained the contract documents from the Engineer and are not on the bidders list. With the bid, each Bidder must deposit security in the amount of five percent (5%) of the amount of the bid, subject to the conditions stated in the Instructions to Bidders. A Performance Bond and a Payment Bond, each in the amount of one hundred percent (100%) of the contract amount will be required for the successful Bidder. No Bidder may withdraw his bid within sixty (60) days after the actual date of the opening.

Employees of the selected contractor must have a sexual predator background check performed prior to entering any Warren County school grounds as per Tennessee Code Annotated Section 49-5-413.